



HDL-161100010108 Seat No. _____

B. B. A. (Sem. I) (CBCS) (W.E.F. 2016) Examination

November / December - 2017

Office Automation

(New Course)

Time : $1\frac{1}{2}$ Hours]

[Total Marks : 35

- 1 (a) Explain functioning of the components of computer using its Block Diagram. **5**
(b) Describe the types of digital computer in detail. **5**

OR

- 1 (a) Describe the characteristics of 1st and 3rd generation of computers. **5**
(b) Write detailed note on primary memory. **5**

- 2 Describe CRT and LCD monitors in detail. **10**

OR

- 2 Listing input devices used with computer explain Mouse and Touch-Screen in detail. **10**

- 3 Write notes : (any three) **15**
(1) Concept of Internet
(2) Internet connections methods
(3) Inkjet printers
(4) Domain Name System
(5) Video Conferencing.