



SHREE H. N. SHUKLA GROUP OF COLLEGES

(Affiliated to Saurashtra University)

SEMESTER PLAN - 2023-24 (DECEMBER TO APRIL)

B. A. DEPARTMENT

SECTION	RESPONSIBILITIES	DATES	INCHARGE	FOLLOW UP
DECEMBER				
UNIVERSITY	HALL TICKET DISTRIBUTION UNIVERSITY EXAM SEM. 1 (2019 COURSE K.T. STUDENTS)	9-12-2023 TO 12-12-2023	ALL FACULTIES	ALL FACULTIES
	UNIVERSITY EXAM SEM. 1 (2019 COURSE K.T. STUDENTS)	12-12-2023 TO 20-12-2023	BHUPESH SIR	BHUPESH SIR
	UNIVERSITY EXAM FORM SEM. 1 (NEW NEP COURSE STUDENTS)	AFTER 20-12-2023 (APROX)	ALL FACULTIES	ANKITA MADAM & ADMIN
ACADEMIC	COLLEGE REOPENING SEM. 1, 4 & 6	30-11-2023	ALL FACULTIES	ALL FACULTIES
	SEMESTER PLANNING	1/12/2023	SWETA MADAM	BHUPESH SIR
	STAFF MEETING	4/12/2023	ALL FACULTIES	ALL FACULTIES
	SYLLABUS STATUS	EVERY 15 DAYS	ANKITA MADAM	ANKITA MADAM
ACTIVITIES	HISTORY DAY	16-12-2023	BHUPESH SIR	BHUPESH SIR
	31ST DANCE PARTY	AS PER COLLEGE (END OF MONTH)	SWETA MADAM	BHUPESH SIR
	VOLLEYBALL TOURNAMENT	AS PER COLLEGE	BHUPESH SIR	BHUPESH SIR
EXAM	1. ASSIGNMENTS 2. UNIT EXAM 3. MCQ EXAM 4. PRELIMS EXAM 5. SEMINAR	AS PER SCHEDULE	SUBJECT TEACHER	BHUPESH SIR
	SEM - 1 : ASSIGNMENTS & SEMINAR	30-11-2023 TO 23-12-2023	SUBJECT WISE FACULTY	SUBJECT WISE FACULTY
	SEM - 1 : PRELIMS EXAM	25-12-2023 TO 1-1-2024	SWETA MADAM	BHUPESH SIR

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SECTION	RESPONSIBILITIES	MONTH	FACULTY INCHARGE	FOLLOW UP
JANUARY				
UNIVERSITY	SEM. 1 (NEW NEP COURSE STU.) : INTERNAL MARKS ENTRY	AS PER UNIVERSITY	SWETA MADAM	SWETA MADAM
	SEM. 1 (NEW NEP COURSE STU.) : UNIVERSITY EXAM	AS PER UNIVERSITY	BHUPESH SIR	BHUPESH SIR
ACADEMIC	STAFF MEETING	2ND JAN.	ALL FACULTIES	ALL FACULTIES
	SEM. 2 : COLLEGE RE-OPENING	AFTER EXAM	ALL FACULTIES	ALL FACULTIES
	SYLLABUS STATUS	EVERY 15 DAYS	ANKITA MADAM	ANKITA MADAM
ACTIVITIES	KITE FESTIVAL	13TH JAN.	BHUPESH SIR	BHUPESH SIR
	KABADDI TOURNAMENT	AS PER COLLEGE	BHUPESH SIR	BHUPESH SIR
	BEST STUDENT AWARD	AS PER COLLEGE	ANKITA MADAM	ANKITA MADAM
	26TH JANUARY : REPUBLIC DAY CELEBRATION	26TH JAN.	MOKSHA MADAM	BHUPESH SIR
	SANDWICH PROGRAMME (MOJ)	27TH JAN.	SWETA MADAM	ANKITA MADAM
EXAM	1. ASSIGNMENTS 2. UNIT EXAM 3. MCQ EXAM 4. SEMINAR 5. PAPER (IN FORMAT OF UNI. PAPER STYLE)	AS PER SCHEDULE	SUBJECT TEACHER	SUBJECT TEACHER
	SEM 4 & 6 : SUBJECT WISE UNIT OR MCQ EXAM	31ST JAN.	SUBJECT TEACHER	SUBJECT TEACHER



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FEBRUARY				
UNIVERSITY	SEMESTER 4 & 6 : UNIVERSITY EXAM FORMS	AS PER UNIVERSITY	ALL FACULTIES	ANKITA MADAM & ADMIN
ACADEMIC	STAFF MEETING	2ND FEB.	ALL FACULTIES	ALL FACULTIES
	SYLLABUS STATUS	EVERY 15 DAYS	ANKITA MADAM	ANKITA MADAM
ACTIVITIES	INTER COLLEGE CHESS COMPETITION	AS PER COLLEGE	BHUPESH SIR	BHUPESH SIR
	MAHATMA GANDHI MUSEUM & WATSON MUSEUM VISIT	3RD FEBRUARY	MOKSHA MADAM	BHUPESH SIR
	ANNUAL FUNCTION	AS PER COLLEGE (APROX 2ND/3RD WEEK)	ANKITA MADAM	BHUPESH SIR
	દુહા-છંદ, પદ અને કવિતા પઠન-ગાયન સ્પર્ધા	24TH FEB.	SWETA MADAM	SWETA MADAM
EXAM	1. ASSIGNMENTS 2. UNIT EXAM 3. MCQ EXAM 4. SEMINAR 5. PRELIMS PAPER (IN FORMAT OF UNI. PAPER STYLE)	AS PER SCHEDULE	SUBJECT TEACHER	SUBJECT TEACHER
	SEM - 2 : MCQ/UNIT EXAM	10TH FEB.	SUBJECT TEACHER	SUBJECT TEACHER
	SEM - 4 & 6 : ASSIGNMENTS	LECTURE WISE	SUBJECT TEACHER	SUBJECT TEACHER



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MARCH				
UNIVERSITY	SEMESTER 6 & 4 INTERNAL MARKS ENTRY ON UNI. WEB.	AS PER UNI.	SWETA MADAM	SWETA MADAM
	SEM. 2 : UNI. EXAM FORMS	AS PER UNI.	ALL FACULTIES	ANKITA MADAM & ADMIN
	SEMESTER 6 & 4 UNIVERSITY EXAM	AS PER UNI.	BHUPESH SIR	BHUPESH SIR
ACADEMIC	STAFF MEETING	2ND MARCH	ALL FACULTIES	ALL FACULTIES
	SYLLABUS STATUS	EVERY 15 DAYS	ANKITA MADAM	ANKITA MADAM
ACTIVITIES	WOMEN WRITERS DAY	8TH MARCH	MOKSHA MADAM	MOKSHA MADAM
	DEBAT (SOCIOLOGY)	16TH MARCH	ANKITA MADAM	ANKITA MADAM
	SCIENCE CITY VISIT	23TH MARCH	ALL FACULTIES	BHUPESH SIR
EXAM	1. ASSIGNMENTS 2. UNIT EXAM 3. MCQ EXAM 4. SEMINAR 5. PRELIMS PAPER (IN FORMAT OF UNI. PAPER STYLE)	AS PER SCHEDULE	SUBJECT TEACHER	SUBJECT TEACHER
	SEM - 2 : ASSIGNMENTS	2ND MARCH	SUBJECT TEACHER	SUBJECT TEACHER
	SEM - 4 & 6 : SEMINAR	LECTURE WISE	SUBJECT TEACHER	SUBJECT TEACHER
	SEM - 4 & 6 : PRELIMS EXAM	11-3-2024 TO 19-3-2024	SWETA MADAM	BHUPESH SIR



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APRIL				
UNIVERSITY	SEM. 2 : INTERNAL MARKS ENTRY ON UNI. WEB.	AS PER UNI.	SWETA MADAM	SWETA MADAM
	SEM. 2 : UNIVERSITY EXAM	AS PER UNI.	BHUPESH SIR	BHUPESH SIR
ACADEMIC	STAFF MEETING	1ST APRIL	ALL FACULTIES	ALL FACULTIES
	SYLLABUS STATUS	EVERY 15 DAYS	ANKITA MADAM	ANKITA MADAM
ACTIVITIES	SHORT STORY WRITING COMPETITION	15TH APRIL	MOKSHA MADAM & SWETA MADAM	MOKSHA MADAM & SWETA MADAM
	ARTS / CRAFTS / DRAWING COMPETITION	15TH APRIL	SWETA MADAM & ANKITA MADAM	SWETA MADAM & ANKITA MADAM
EXAM	1. ASSIGNMENTS 2. UNIT EXAM 3. MCQ EXAM 4. SEMINAR 5. PRELIMS PAPER (IN FORMAT OF UNI. PAPER STYLE)	AS PER SCHEDULE	SUBJECT TEACHER	SUBJECT TEACHER
	SEM - 2 : SEMINAR	LECTURE WISE	SUBJECT TEACHER	SUBJECT TEACHER
	SEM - 2 : PRELIMS EXAM PAPER	16 TO 23 APR.	SWETA MADAM	BHUPESH SIR